

Portfolio Assessment

Portfolio assessment allows students to present prior learning experiences in portfolio format. Credit courses are awarded after portfolio evaluation by subject matter experts who have portfolio training. Check with the division dean to verify availability of portfolio assessment for the course.

Policies and Procedures

1. Credit will be awarded only for those courses directly applicable to the student's declared program. CPL may be applied toward the courses in programs only for the purposes of satisfying graduation requirements.
2. A student may use CPL to fulfill all graduation requirements except for mandatory institutional requirements; however, no more than 50% of the degree can be earned through CPL. Depending on the method of awarding credit, the hours may be elective credit only, or may satisfy some particular requirement (e.g. social science), or may be considered equivalent to an existing Westmoreland course.
3. All work assessed for CPL must meet or exceed "C" level work, as determined by the college.
4. The student must be enrolled during the semester the credit is awarded.
5. The maximum prior learning credit applicable toward graduation is 30 credit hours, from any combination of all CPL methods.
6. If CPL is applied to the degree requirements, transferability and transfer guarantees may be affected. Consult a Westmoreland advisor for details. Students planning to transfer to another college or university should also contact the receiving institution to determine the acceptability of transferred CPL.
7. Westmoreland decisions to award credit are final.
8. Prior learning experiences shall be evaluated only if requested by the student.
9. Cost of prior learning credit is not covered by federal financial aid.

Approved Courses

The following courses have been approved for portfolio assessment by the Westmoreland Academic Affairs Committee.

Course	Title	Credits
BIO_120	Environmental Issues	3
BUS_158	Principles Of Management	3
BUS_240	Techniques of Selling	3
CRJ_160	Criminal Law I	3
CRJ_262	Crime Prevention	3
CRJ_263	Investigative Concepts	3
CRJ_276	Community Relations	3
CRJ_296	Intro To Criminalistics	3
DTT_111	Introduction to Dietetics	3
ENG_161	College Writing	3
ENG_162	Technical Communication	3
ENG_163	Business Communication	3
ENG_164	Advanced Composition	3
HCM_145	Medical Office Procedures	3

HCM_155	Introduction to Electronic Health Record	3
HCM_165	Law & Ethics for Healthcare	3
HCM_199	Medical Internship	3
RLS_205	Property Management	3
SWK_155	Introduction to Social Work	3
SWK_258	Social Work Practicum I	4
SWK_259	Social Work Practicum II	4
HPE_156	Health and Physical Education	3
HPE_176	Aerobics/Weight Training	1
OFT_140	Office Procedures	3
SPC_156	Interpersonal Communication	3
WEL_209	Industrial Maintenance	3
WEL_221	Metal Fabrication	4
WEL_230	Pipe Welding	3