



Test Candidate's Guide

Taking NLN Exams Online with Proctor360



Purchasing Your Exam

Scheduling Your Exam Session

Verifying Tech Requirements

Taking Your Exam

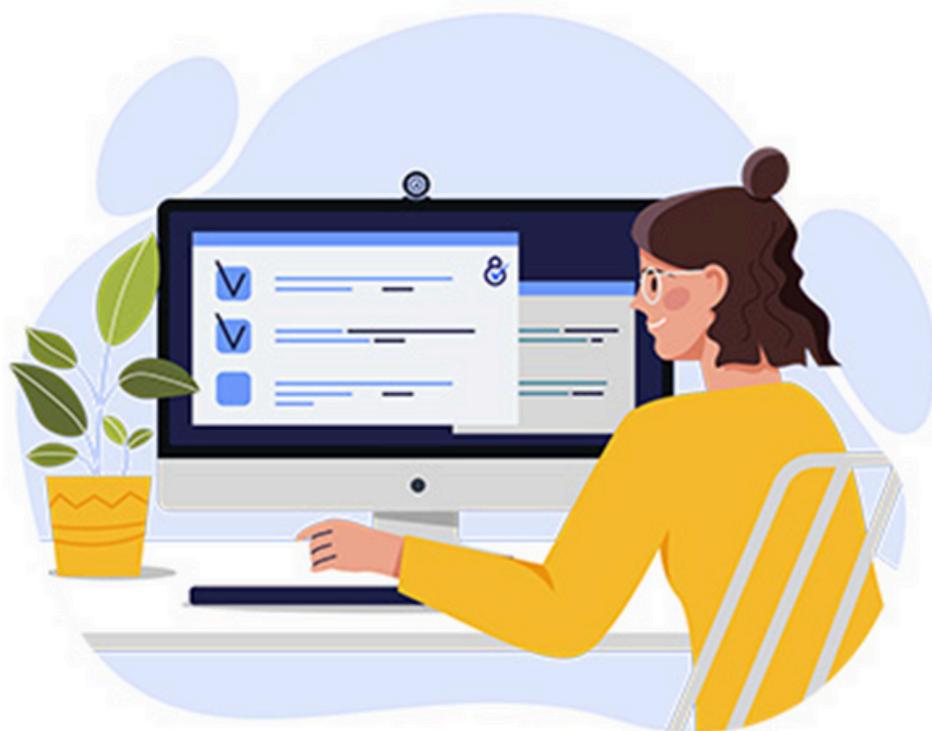


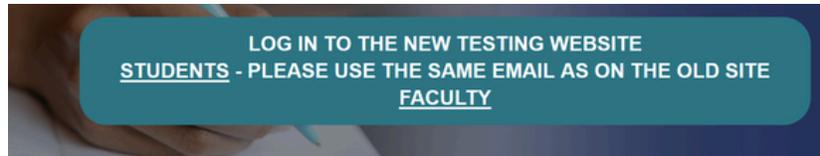


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Create an NLN Account

1. Go to www.NLNtest.org, select the "STUDENTS" or "FACULTY."



2. In the right corner, select "SIGN UP."



3. Fill out your information, including *your institution* from the drop-down list.

Note: If you had an account previously, please use the same email when you register for this new system.

A mobile-style sign-up form titled "Sign up" with a close button (X) in the top right corner. It features the NLN logo at the top. Below the logo are five input fields: "Name", "Last Name", "E-mail", "Password", and "Confirm Password". Each of the last three fields has a small eye icon to toggle visibility. At the bottom is a "Select institution" dropdown menu and a blue "Sign up" button.

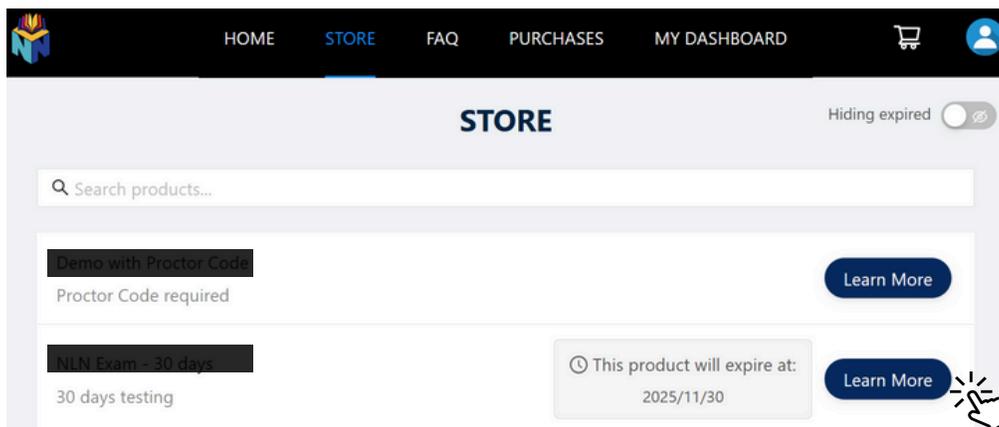
4. After you click "Sign Up," you will receive an email with a verification code. Follow the instructions in the email to complete the sign-up process.

Purchase an Exam

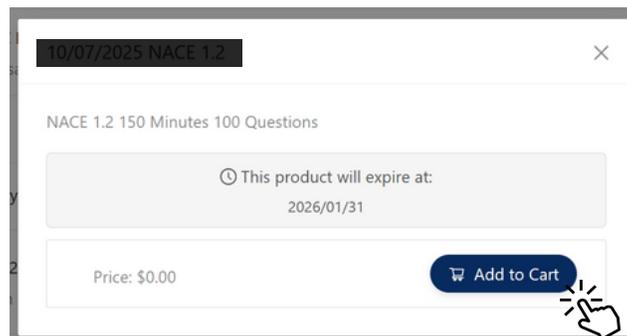
1. Use the link at www.nlntest.org to log in to your account.
2. At the top of the screen, select the "STORE" tab.



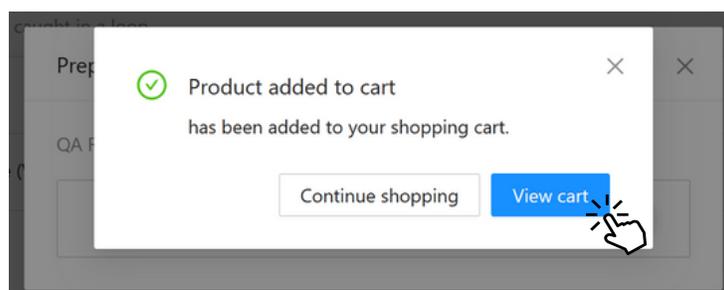
3. A list of exam sessions will display. Find the session you need to register for, and click "Learn More."



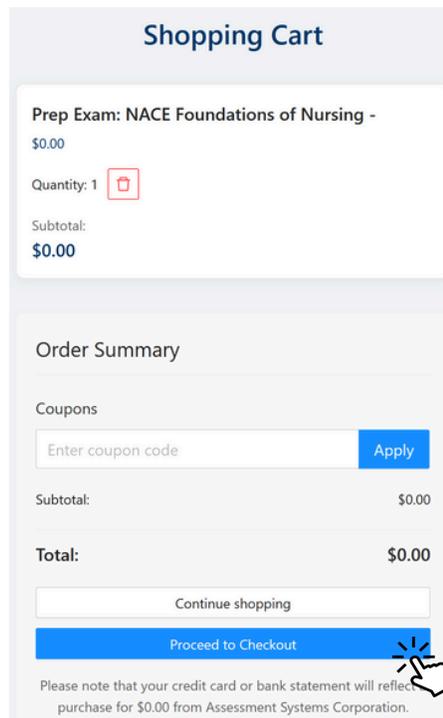
4. A pop-up window will show you additional information about the test session and allow the purchase of the test by clicking "Add to Cart."



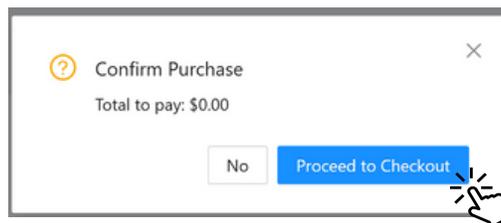
5. Once "Add to Cart" is selected, you have the option to "Continue shopping" or "View cart."



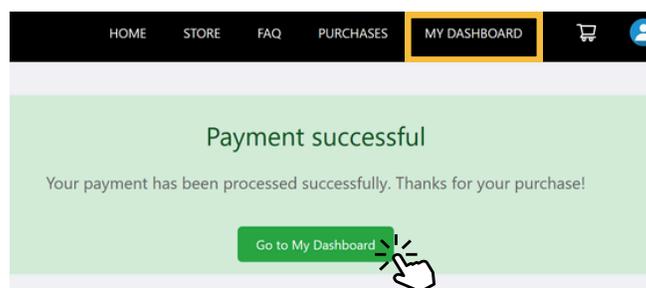
6. Once in the cart, verify you selected the correct test session to purchase.
7. When you are ready to purchase, click "Proceed to Checkout."



8. Confirm the purchase in the pop-up window by clicking "Proceed to Checkout" again.



9. Enter your payment information. After the test has been purchased, you'll receive the "Payment successful" screen below and an email receipt sent to you.



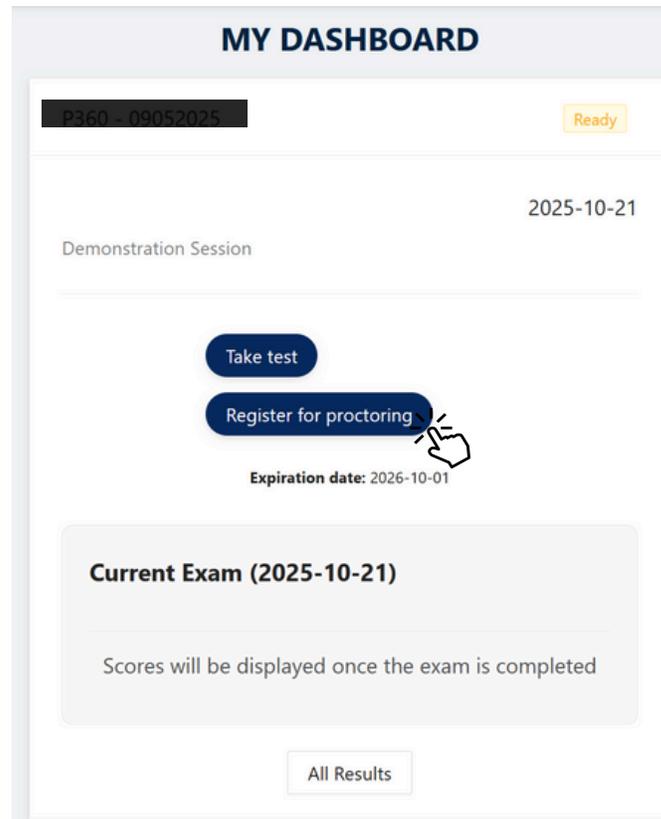
10. The purchased test will be on "MY DASHBOARD." Either click the green "Go to My Dashboard" button on the screen or select "MY DASHBOARD" from the top navigation bar to schedule your exam.

Schedule an Exam

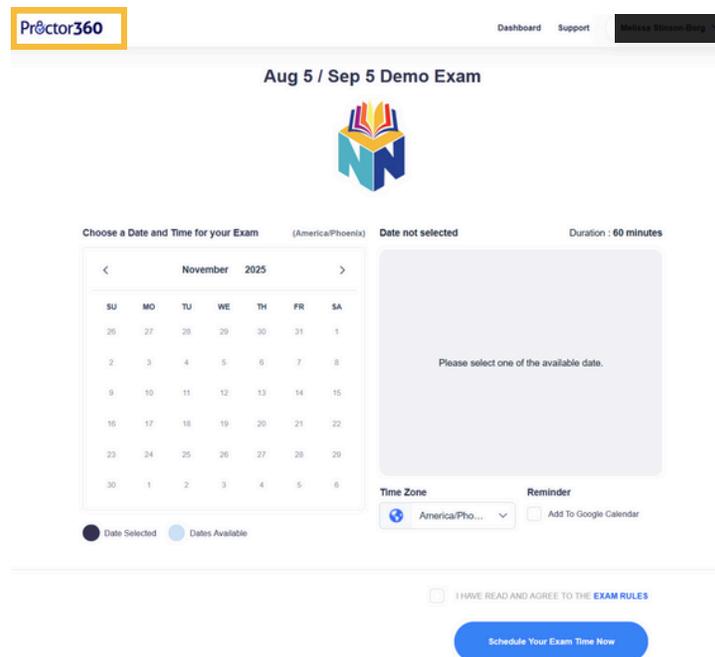
1. Use the link at www.nIntest.org to log in to your account.
2. At the top of the screen, select the "MY DASHBOARD" tab.



3. To schedule the test, click "Register for Proctoring."



4. The link will re-direct you to Proctor360 scheduling page where you can schedule the exam.



5. Select the time and date.
6. Verify the Time Zone is correct (it should auto-populate for you).
7. Review the EXAM RULES and click the "I have read and agree to the exam rules" checkbox.
8. Click "Schedule Your Exam Time Now" to complete your test registration.

Nursing Entrance Exam (NEX) - MV



Choose a Date and Time for your Exam (America/New_York) **Wed, October 22, 2025** Duration : 180 minutes

< October 2025

SU	MO	TU	WE	TH	FR	SA
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Date Selected Dates Available

06:00 PM

06:15 PM

06:30 PM

06:45 PM

09:00 PM

09:15 PM

Time Zone: Reminder: Add To Google Calendar

I HAVE READ AND AGREE TO THE **EXAM RULES**

Schedule Your Exam Time Now



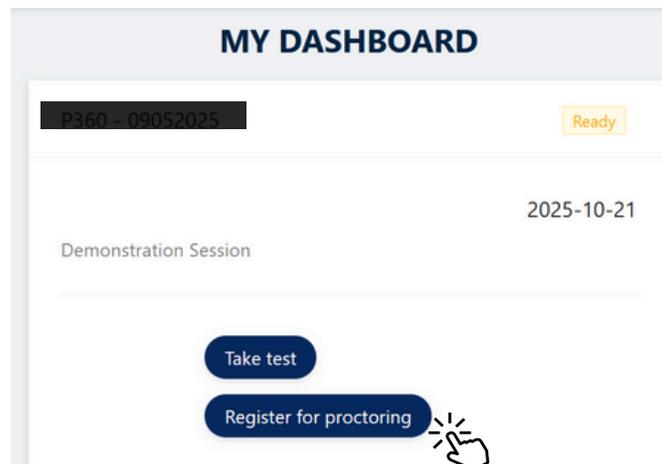
System Check

1. Before test day, make sure to complete a system check on the computer you'll be using for the exam. Log into your account via www.NLNtest.org.

2. At the top of the screen, select the "MY DASHBOARD" tab.



3. To check a test session, click "Register for Proctoring" to launch Proctor360.

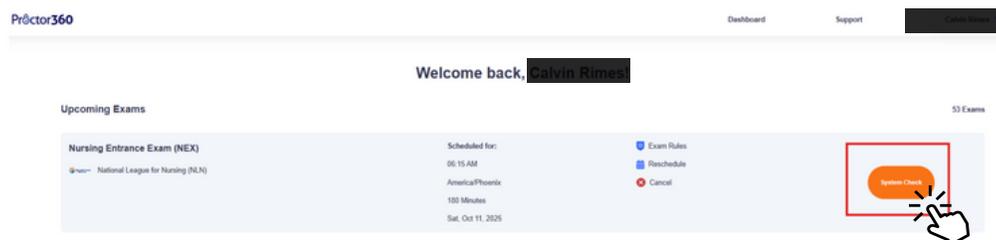


4. On the top navigation menu, select "Dashboard."

Proctor360



5. In the Upcoming Exams section, click the orange "System Check" button.

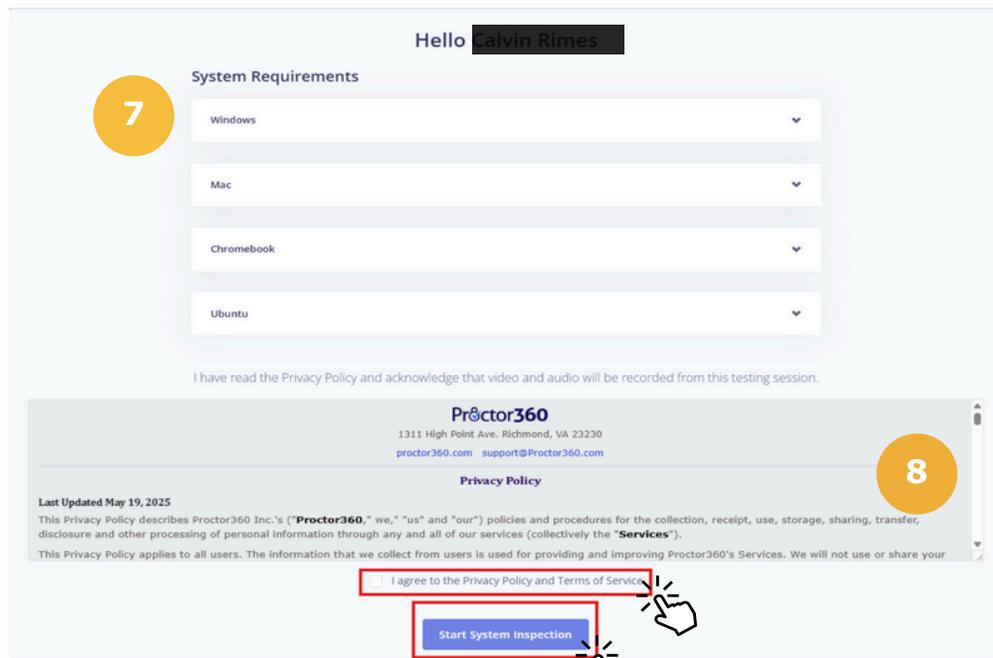


6. You will be guided through a system check to verify your computer will work on the day of your scheduled exam.

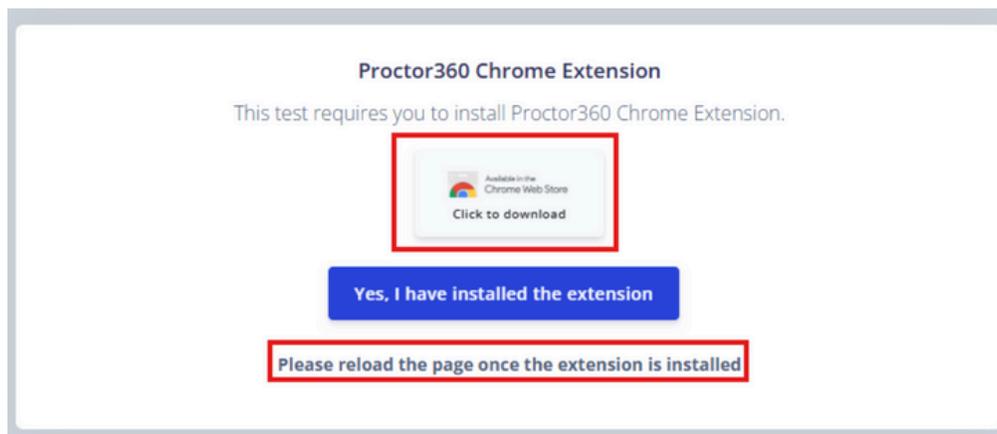
8. Review the Privacy Policy.

9. Click the "I agree to the Privacy Policy and Terms of Service" checkbox.

10. Click "Start System Inspection" to begin the system check.

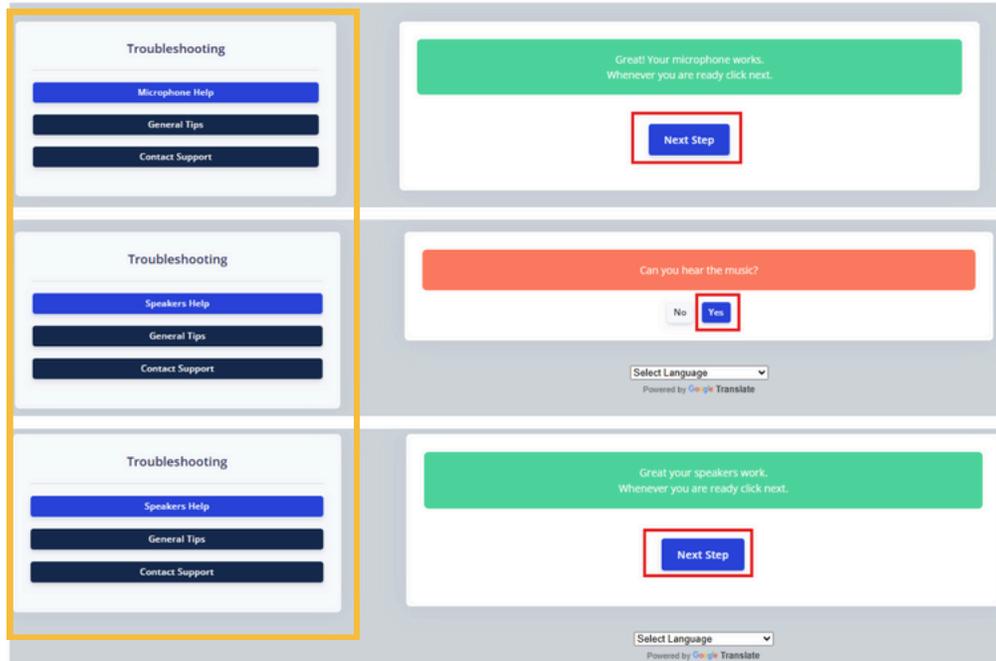


11. Download the Proctor360 Google Chrome or Microsoft Edge extension.



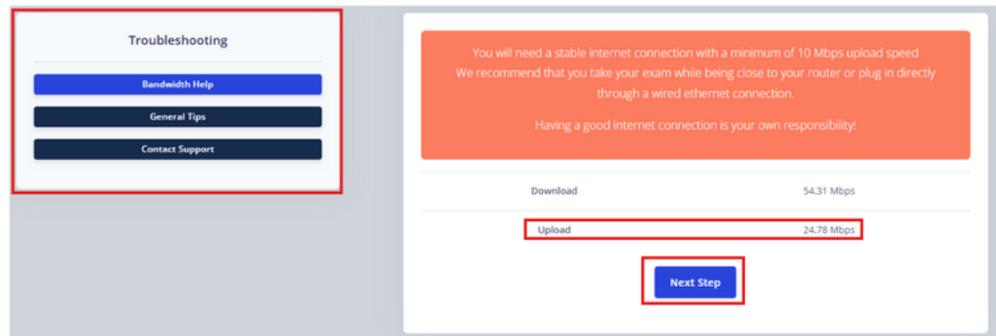
12. Verify your computer's microphone and speakers are working.

Note: This process will use pop-ups to guide you through; you will need to approve the application to access your microphone and speakers. There are Troubleshooting steps on the left side of each system.

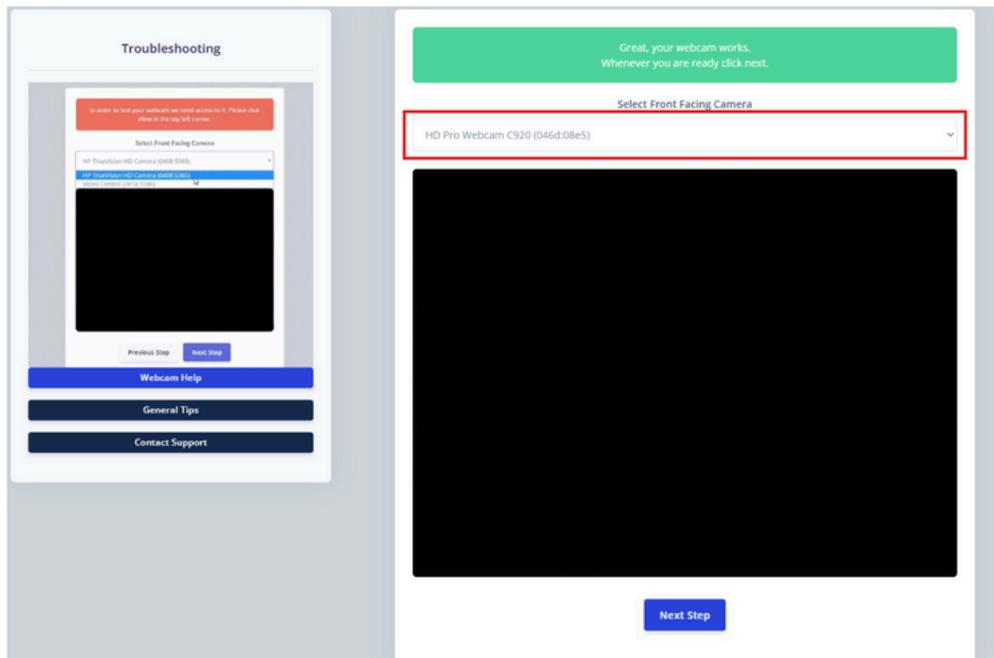


13. The required upload speed is a minimum of 10 Mbps.

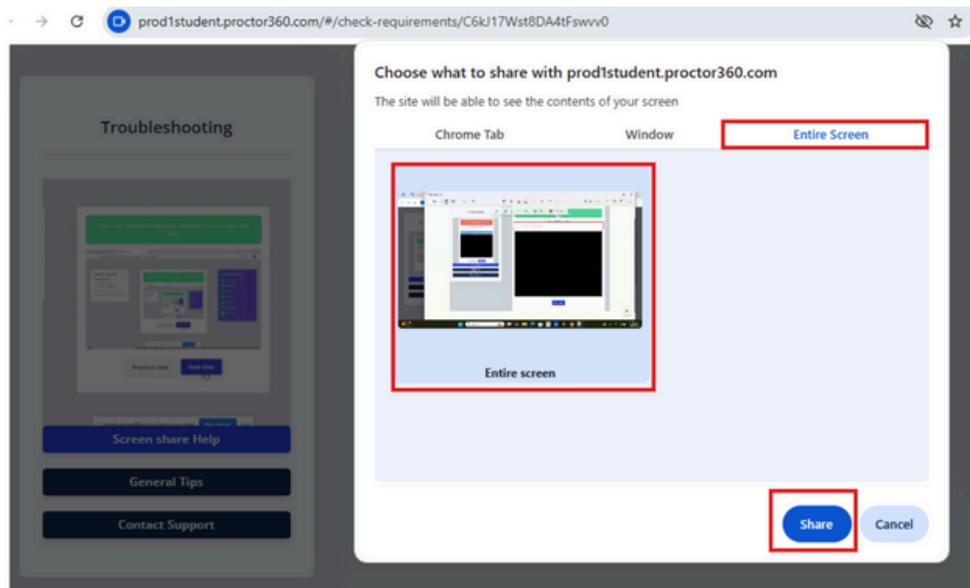
Note: For testing, it is recommended to close your router or be directly plugged into a wired Ethernet connection.



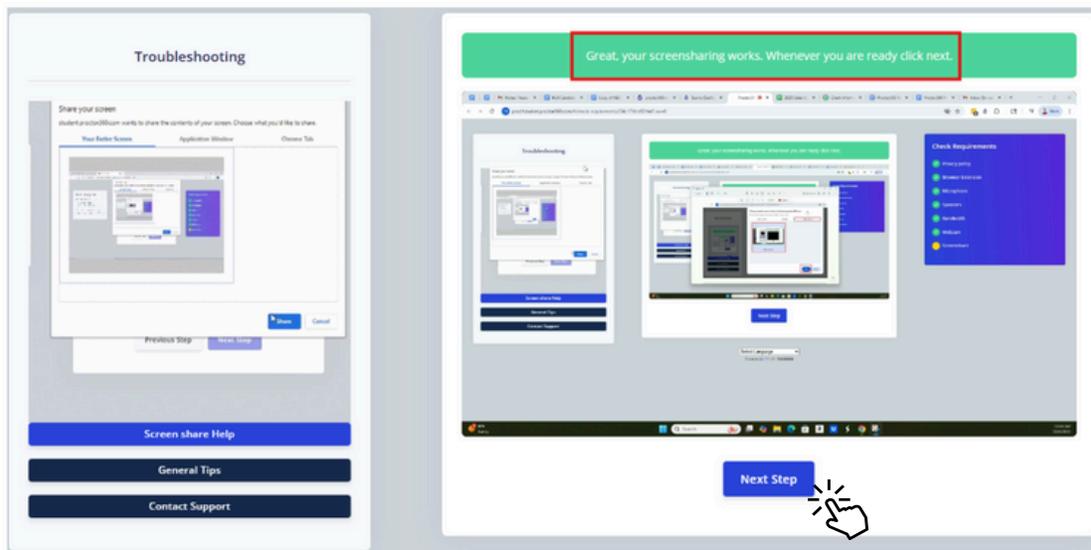
14. To take the test, your webcam must be working.



14. Verify the screen share works. On the top right, select "Entire Screen."
15. Select the image of your screen.
16. Click "Share."

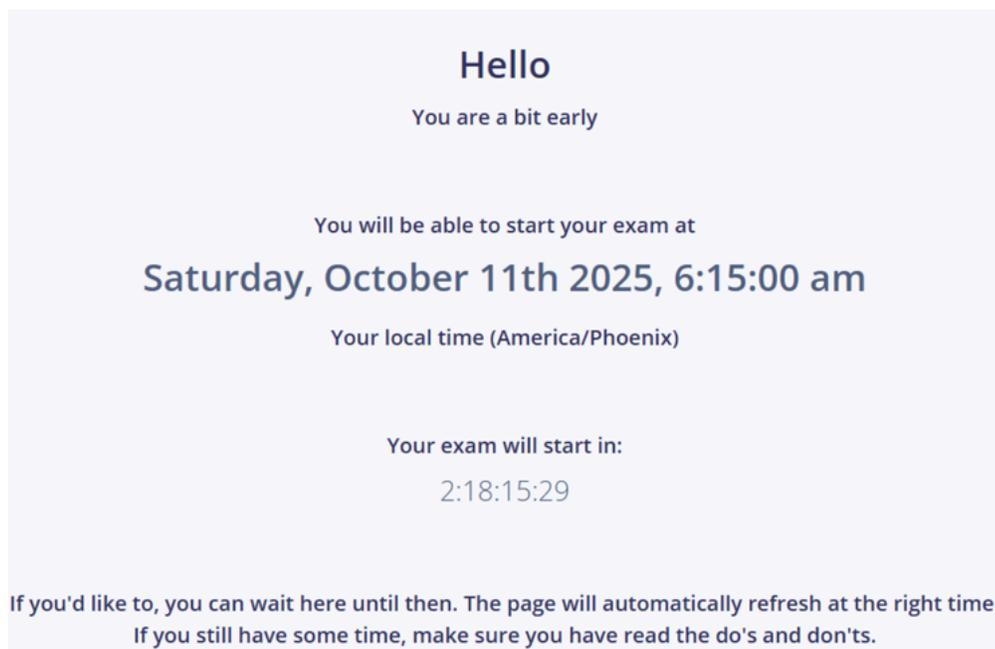


17. You'll receive the message, "Great, your screensharing works. Whenever you are ready click next." Click "Next Step."



18. Now the system check is complete. You'll receive an email from noreply@proctor360exams.com. You can use the link in this email or return to your Proctor360 Dashboard to begin your exam appointment at the scheduled time.

19. If you try to log in before the test session allows, you'll get something similar to the message below letting you know when the testing will begin.



Exam Administration Guidelines

The National League for Nursing upholds strict rules and procedures during online exam sessions to protect the integrity of the assessment and ensure that all test scores are accurate and reliable—just as they are for candidates testing at on-site test centers.

Our online testing policies mirror those enforced at on-site test center. If you've studied and are well-prepared, you can approach the exam with confidence. We are continually improving our online testing processes to make your experience as smooth, secure, and stress-free as possible.

Below are a few key rules you need to be prepared to follow:

Allowed Materials

During your exam session, your testing space must be clear of any prohibited materials, notes, or study guides. During the check-in process on exam day, you will be required to submit a scan of your desktop and the surrounding space to verify that you have no prohibited material accessible during the exam.

The following items are the *only* items allowed during your test session:

- Basic 4-function Calculator
- Dry Erase Board (no larger than 8.5" x 11")
- Dry Erase Marker
- Dry Erase Board Eraser

All other materials MUST be removed from your desktop/testing area prior to the start of the exam!

A clear, secure testing space is crucial to online testing integrity.

Online Testing Environment Rules

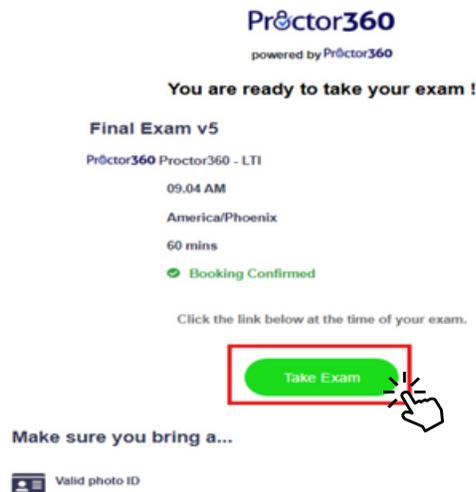
- You must be alone in a secure area with no other individuals or distractions in the testing area.
- No headsets or earbuds are allowed.
- One mobile device will be used as a 2nd camera. All other mobile devices are prohibited in the testing area at all times during the exam.
- Only ONE monitor can be connected to your computer during the exam. Your proctor will not let the test session begin until any additional screens are disconnected and removed from the testing space.
- The testing area must be silent with no other background noise. There is no speaking allowed during your test. This is required to maintain equity with students who test in-person.
- No Smart Watches or similar IOT devices are allowed. Make sure you remove any watches or similar devices before beginning the check-in process for your exam session.

There are no restroom breaks allowed during the majority of the exams. Plan accordingly.

Exam Day

1. Use the email link provided after your system check from **noreply@proctor360exams.com** to connect to your proctored session. You can also log in from your Proctor360 Dashboard.

2. Click "Take Exam."

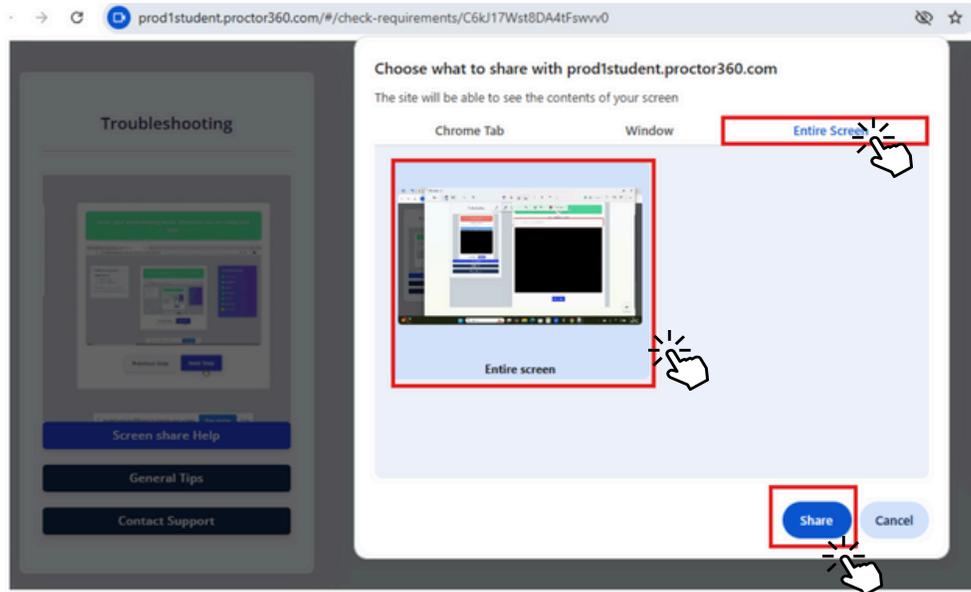


3. Click "Start Check-in."

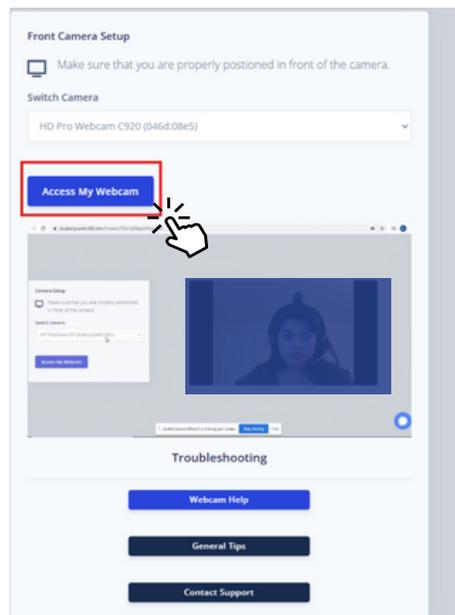
4. On the bottom right of your screen is a chat box. Use this to communicate with your proctor before and during testing.



5. Start the screen share. On the top right, select "Entire Screen."
6. Select the image of your screen.
7. Click "Share."



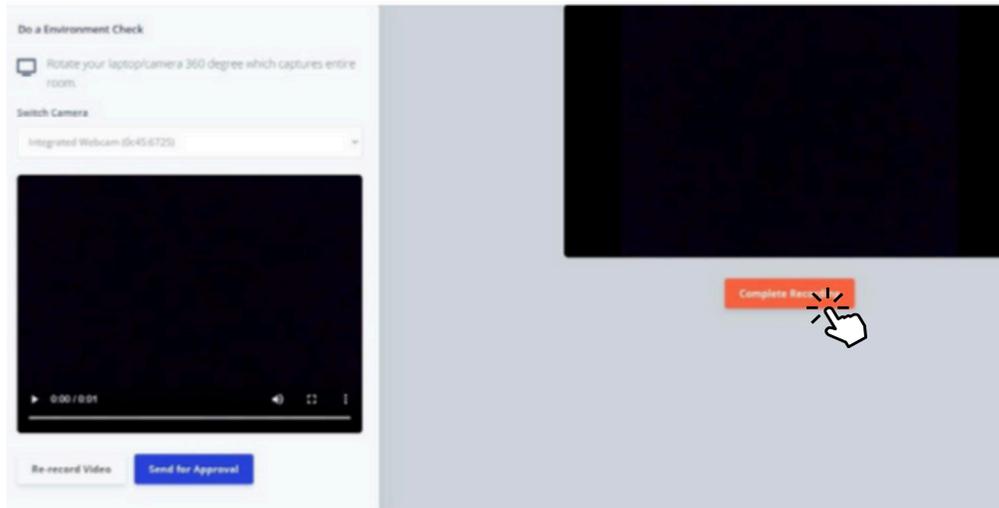
8. Allow the proctor access to your webcam. Click "Access My Webcam."



9. The proctor will need to verify your identity. You will be asked to take a picture of your face, as well as your identification. Be sure to monitor your chat box, in case your proctor provides further instructions.

10. Verify the security of your testing area. Your desk must be clear of any materials, and you must be alone in a quiet space. Use your webcam to show that your desk and testing environment are clear. Once you are ready, select the "Start Recording" button.

11. When you are finished, click "Complete Recording."



12. You will now set up your mobile camera. Use your mobile device to scan the QR code and click "My Mobile Cam is Ready".

Mobile Camera Instructions

1. Open the Chrome Browser App on your Mobile Device.
2. Scan the QR code below or go to proctor360.com/scan to scan the code.
3. Allow access to your mobile camera and microphone if asked.
4. Select your front or back camera using the drop down menu.
5. Click "Access My Camera".

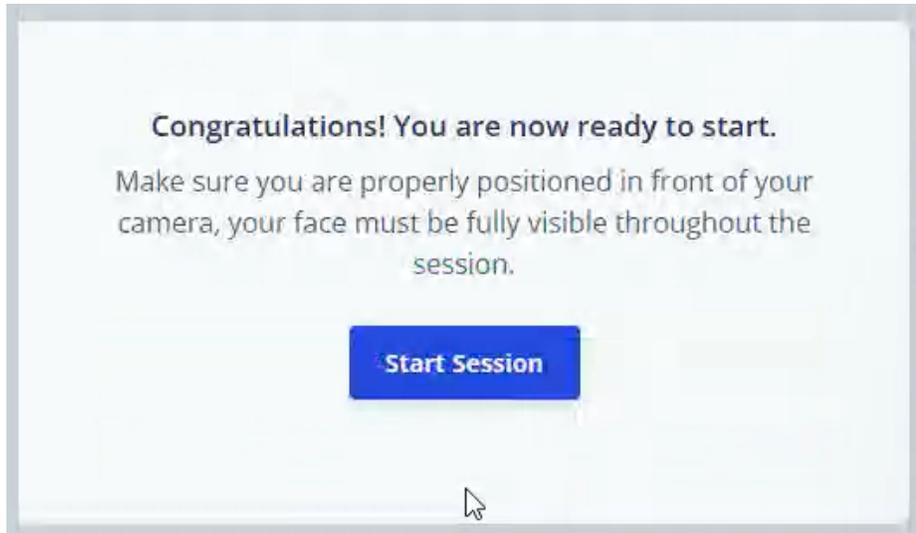


Waiting for mobile camera

My Mobile cam is ready

The image shows a light blue background with a white box containing the instructions. Below the instructions is a QR code. Underneath the QR code, the text "Waiting for mobile camera" is displayed. At the bottom of the white box is a blue button with the text "My Mobile cam is ready".

Once the positioning of the mobile camera is correct, the proctor will approve it and you can click "Start Session".



If you run into any issues during your exam, please communicate with the proctor via chat located at the bottom right of the screen.

