



CENTRAL STERILE PROCESSING TECHNICIAN PROGRAM FACT SHEET YOUNGWOOD

ADMISSION REQUIREMENTS

- Completed registration form
- Check or money order for \$3,000.00 (Includes textbook and workbook) payable to Westmoreland County Community College
 - If an agency or employer is paying the tuition, a letter from them stating their intent to pay must be included.
- PA Criminal History Record Information (CHRI) Report
 - A criminal history report free of prohibitive offenses must be obtained within the last year before applying for the Central Sterile Processing Technician program. The report can be obtained at <https://epatch.state.pa.us>. Applications via the US Postal system may take up to four (4) weeks to process. (Non-volunteer clearance)
- Child Abuse Clearance
 - A criminal history report free of prohibitive offenses must be obtained within the last year before applying for the Central Sterile Processing Technician program. The report can be obtained at <https://www.compass.state.pa.us/cwis/public/home>. Applications via the US Postal system may take up to four (4) weeks to process. (Non-volunteer clearance)
- FBI Fingerprint Check
 - A criminal history report free of prohibitive offenses must be obtained within the last year before applying for the Central Sterile Processing Technician program. The report can be obtained at <https://www.identogo.com/>. Applications via the US Postal system may take up to four (4) weeks to process. (Non-volunteer clearance)
- Urine Drug Screening
- American Heart Association BLS Training Documentation
- Evidence of a physical exam that is dated within one year of the start of the Central Sterile Processing Technician training program. This exam must include:
 - Evidence that the individual is free of any communicable diseases and all physical capabilities as listed on the **Health Examination and TB Test Form**
 - A negative 2-step Mantoux **or** negative QuantiFeron®-TB Gold. If the Mantoux is positive then a negative chest x-ray that is less than five years old is required. ***The second Mantoux is to be administered one (1) week after first Mantoux was read but no longer than 21 days.***

- The occupational responsibilities of the candidate will involve full use of his/her hands, the ability to stand for extensive periods of time and the ability to perform bending, pushing, pulling, and lifting a minimum of 40 pounds without restrictions.
- Westmoreland County Community College does not require the COVID 19 vaccine for acceptance into the Central Sterile Processing Technician program. However, clinical sites do require the vaccine and other vaccinations. These vaccinations or exemptions from vaccinations must be obtained and be validated prior to clinical rotations. Applications for vaccinations exemptions are reviewed and approved by clinical facilities and are not guaranteed to be approved. The college does not handle exemptions for clinical facilities. If these clinical site requirements are not met and clinical cannot be completed, the student will not be able to successfully complete and graduate the Central Sterile Processing Technician program. Vaccine requirements are listed on the Clinical Requirement Sheet.
- Evidence of high school diploma or a GED.
- Two (2) letters of reference from persons other than a relative.
- The candidate will need basic math, reading and writing skills in English.

UPON ADMISSION STUDENTS MUST:

- Purchase liability insurance (form enclosed)

CENTRAL STERILE PROCESSING TECHNICIAN COURSE REQUIREMENTS

- Attend all classes; theory/lab and clinical
- Be able to do heavy lifting (verified by your physical exam).
- Achieve 80% overall on exams.
- Perform all the skills on the clinical performance records.
- Wear identification, which clearly states you are a trainee. Identification provided by the College.
- Wear coordinating scrubs to clinical. Specifics will be discussed the first day of class

ADDITIONAL INFORMATION

- Upon successful completion of this course, you will be eligible to take the Pennsylvania Competency Evaluation for Central Sterile Processing Technician s. The fee for this exam is your responsibility.
- Successful completion of this course does not guarantee you a job.
- If you have any questions, please call Brittany Shinsky at 724-925-4082 or email shinskyb@westmoreland.edu
- Westmoreland County Community College reserves the right to cancel classes due to insufficient enrollment. The College further reserves the right to change times, dates, locations and instructors, or to make other revisions in course offerings.
- Some clinical facilities require the COVID-19 vaccine for students and employees, if you do not have the COVID-19 vaccine, exemption forms for these facilities will be provided. If seeking an exemption, an accepted exemption application must be received prior to the start of clinicals. If the exemption is not completed or accepted, you will not be able to finish the clinical portion or the Central Sterile Processing Technician class, and in turn, the Central Sterile Processing Technician program. Without successful completion of the Central Sterile Processing Technician program you will be ineligible to take the state certification exam.

Notice of Nondiscrimination

Westmoreland County Community College will not discriminate in its educational programs, activities or employment practices based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state law including the Pennsylvania Human Relations Act and with federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Inquiries should be directed to the Affirmative Action Officer (presently Sylvia Detar) at 724-925-4190 or in Room 4100D, WCCC Business & Industry Center, Youngwood, PA 15697.