

WESTMORELAND COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
January 24, 2024

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, January 24, 2024 at the Student Achievement Center, Youngwood, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Dr. William H. Kerr, Chair called the meeting to order at 5:30 pm.

Present:

Tyler Baum  
Julie Benson  
Tom Ceraso  
Dr. Barbara Ferrier  
Ashley Frederick  
Bridget Johnston  
Larry J. Larese  
Shujuane Martin  
Charles Nevins  
Leia Shilobod  
Jess Stairs  
Doug Weimer  
John Wright

Absent:

Chad M. Amond

Also, Present:

Dr. Tuesday L. Stanley, President  
Daniel B. Pagliari, Solicitor  
Dr. Sydney S. Beeler, VP/Enrollment Management  
Dr. Kristy A. Bishop, VP/Academic Affairs  
Janet Corrinne-Harvey, Executive Director Marketing & Communications  
Kimberly R. Bush, Director/Human Resources  
Suzanne C. Barron, Recording Secretary  
Faculty: Mike Hricik, Jonathan Wielbruda-Mayhew – Professor of Mathematics  
Staff: Megan Sheesley  
Students: Erica Dix, Angelina Maman, Olivia Cooper

### Approval of Minutes

Upon a motion duly made and seconded, the minutes of the December 13, 2023 meeting were approved as presented.

### Comments from the Public

Mike Hricik – Faculty and President, Professional Association – Mr. Hricik shared that he wanted to thank the IT and Facilities teams on behalf of the faculty and the association members. He acknowledged how helpful they are and how they are always available when needed. Mr. Hricik also talked briefly about his meeting with PSEA and all the other presidents of associations at community colleges in Pennsylvania. He shared a very positive update on the faculty that are applying for promotion and shared that Professor Dunst continues to see interest in the Duane Molnar Speaker series. He invited all the board to attend if their schedules permitted and thanked the board for all their hard work and service towards the college students and the college community.

Erica Dix – Executive Vice President, SGA – Ms. Dix introduced herself to the board and shared that she is a Forensic Science major. She shared an update on the student Club Crawl, a copy of the letter they sent to local officials about funding challenges from the State and talked about how they are involved with the AI Taskforce and uses in the classroom. Ms. Dix also asked the board to reach out to students if they have opportunities for them to participate in the Presidential Search process.

Angelina Maman – Treasurer, SGA – Ms. Maman introduced herself and shared that she is graduating in the Spring with a degree in Criminology.

Olivia Cooper – Communications Officer, SGA – Ms. Cooper introduced herself to the board and shared that she is a second semester Cyber Security major.

### Old Business

### New Business

### Consent Agenda

Upon a motion duly made by Dr. Barbara Ferrier, seconded by Ashley Frederick and unanimously carried by voice vote, the following Consent Agenda was approved:

Resolution 55.53 Approval of Renewal of Contract for Rental of Billboard Route 119, Youngwood, Northbound

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Lamar Advertising Pittsburgh, PA	Billboard Rental 119 Youngwood, Northbound 03/04/24 – 03/02/25	\$20,800.00

Resolution 55.54 Approval of Contract for Renewal of Cloud Backup Service

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
J4 Tech Solutions Northbrook, IL	Cloud Backup Service 5 Year Agreement 02/7/2024 - 02/6/2029	\$114,633.72	1008

Finance Committee

Upon a motion duly made by Ashley Frederick, seconded by Tom Ceraso and unanimously carried by voice vote, it was: (55.55)

**MOVED:** That the revision to the Travel Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Bridget Johnston, seconded by Larry Larese and unanimously carried by voice vote, it was: (55.56)

**MOVED:** That the Bad Debt Policy is hereby approved by the Board of Trustees.

Resolution 55.57 Approval of one-year contract extension with Anthology was pulled from the agenda.

Upon a motion duly made by Shujuane Martin, seconded by Jess Stairs and unanimously carried by voice vote, it was: (55.58)

**MOVED:** That the financing of the previously approved purchase of Meraki EA Dashboard Licensing for \$329,950.00 over six (6) years at 0% interest is hereby approved by the Board of Trustees.

Facilities Committee

Upon a motion duly made by Doug Weimer, seconded by Chuck Nevins and unanimously carried by voice vote, it was: (55.59)

**MOVED:** That a contract for the LED Upgrade of the Science Innovation Center Theater stage lighting is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Illuminated Integration Harrisburg, PA	LED Upgrade of Science Theater stage lighting	\$24,622.27	1004

Educational Affairs CommitteePersonnel Committee

Upon a motion duly made by Julie Benson, seconded by Shujuane Martin and unanimously carried by voice vote, it was: (55.60)

**MOVED:** That the revision to the Employment Verification and Personal Letters of Reference Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Larry Larese, seconded by Dr. Ferrier and unanimously carried by voice vote, it was: (55.61)

**MOVED:** The revision to the Internet / E-mail Usage Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by Chuck Nevins, seconded by Tom Ceraso and unanimously carried by voice vote, it was: (55.62)

**MOVED:** That the revision to the Records Retention Policy Schedule is hereby approved by the Board of Trustees.

Upon a motion duly made by Tom Ceraso, seconded by Shujuane Martin and unanimously carried by voice vote, it was: (55.63)

MOVED: That the revision to the Personnel Records Policy is hereby approved by the Board of Trustees.

Chair's Report

Adjournment

There being no further business, upon a motion duly made by Dr. Barbara Ferrier, seconded by Bridget Johnston and unanimously carried by voice vote, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

  
Bridget Johnston  
Secretary



Suzanne Barron  
Recording Secretary