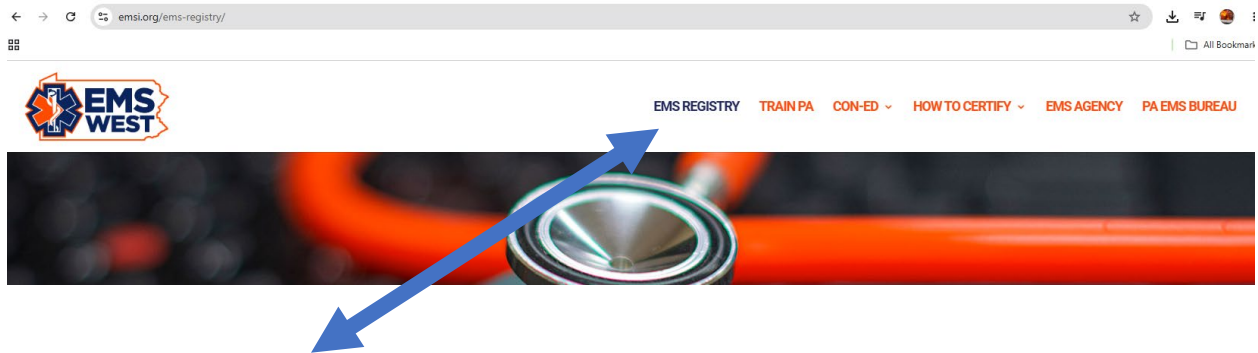


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Please Read This Section First:

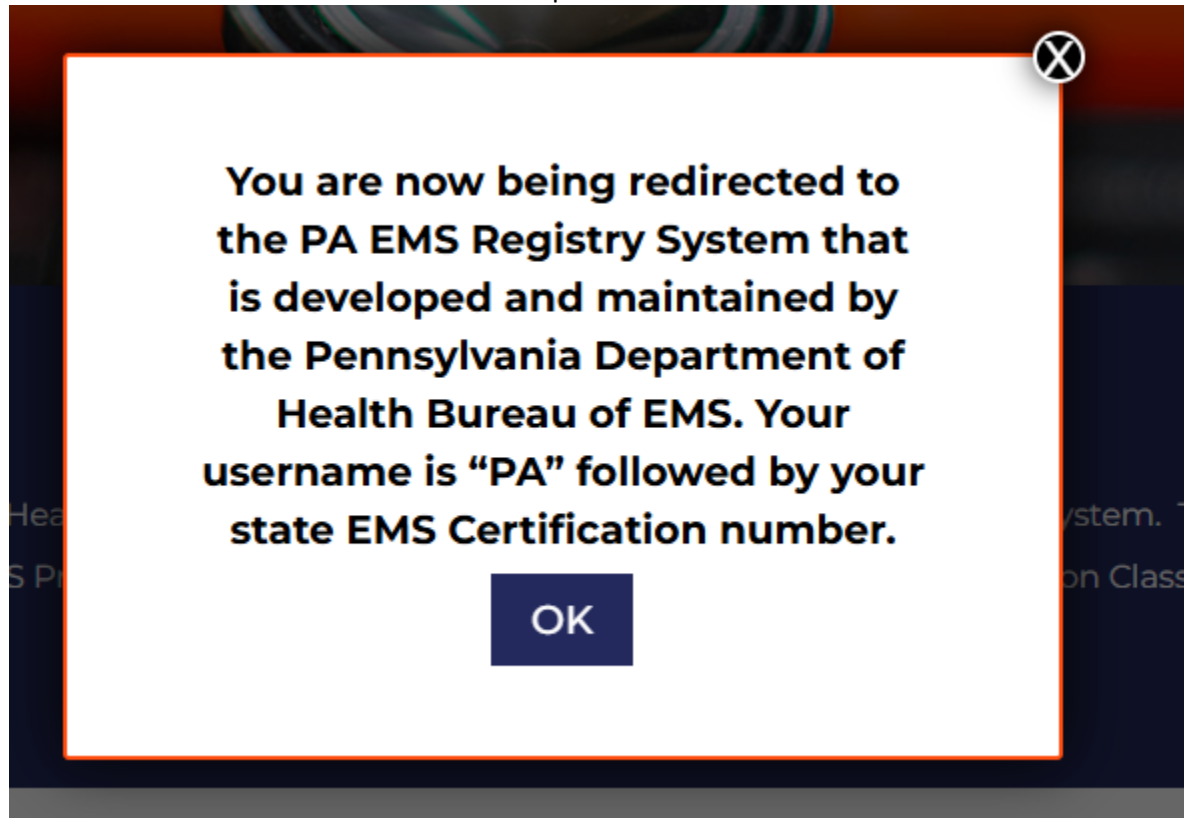
- Recommend completing on a PC
- Do not start until you have your FBI Background Check received.
- If you have your background check received, scan or take a picture and convert to a PDF.
 - Picture uploads are usually too big, and crash the system.
- If on a PC: *Before starting – Make sure your Pop-Up Blocker is NOT active*
 - Review your personal web browser for directions

Go to: <https://emsi.org/ems-registry/>



Select "EMS Registry"

The following will appear:



Select "OK", screen will refresh to the following:

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NEWS: EMSIB 2025-09 (FBI Background Checks) is now in effect. Please click [HERE](#) for more information.

 **Pennsylvania
Department of Health** **Emergency Medical Services** 

Registry Links

[Forgotten User Name?](#)

[Change/Reset Password](#)

[New Provider Application](#)

[Registry Help](#)

[Public Search](#)

[Agency Public Search](#)

[Ed Institute Public Search](#)

[Certification Classes Public Search](#)

[Veterans Registry](#)

[National Registry](#)

[TRAIN](#)

[Downloadable Documents](#)

➡ [EBH Login Page](#)

Login below to access the PA EMS Registry.

User Name:

[Forgotten User Name?](#)

Password:

[Change/Reset Password?](#)

EMS Registry v10.1.0

Select "New Provider Application"

Screen will refresh to:

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 **Pennsylvania Department of Health** **Emergency Medical Services** 

Help ► Downloadable Files ► Logoff

Session Timeout: 19: 57 Tuesday, August 18, 2026

Have you been an EMS Student, EMS Provider, or EMSVO in PA in the past?

☐ Yes ☐ No

EMS Registry v10.1.0

The answer should be “No”, if not STOP and contact the PSTC Director for an account reset.

Screen will refresh to the following:

User Type: Select User Type ▼

Select: “Emergency Medical Technician”:

User Type:

Select User Type ▼

- Select User Type
- Administrative Access (Admin Access)
- Emergency Medical Services Vehicle Operator QRS Only (EMSVO QRS)
- Emergency Medical Services Vehicle Operator (EMSVO)
- Emergency Medical Responder (EMR)
- Emergency Medical Technician (EMT)
- Advanced Emergency Medical Technician (AEMT)
- Paramedic (Paramedic)
- Pre-Hospital Registered Nurse (PHRN)
- Pre-Hospital Physician Extender (PHPE)
- Medical Command Physician (MC Physician)
- Pre-Hospital EMS Physician (PHP)
- Agency Medical Director (Agency Med Dir)
- Regional Medical Director (Regional Med Dir)

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Screen will refresh:

User Type:

Emergency Medical Technician (EMT) ▼

Print Job Description

FUNCTIONAL POSITION DESCRIPTION FOR THE EMERGENCY MEDICAL TECHNICIAN

INTRODUCTION

The following is a position description for the Emergency Medical Technician (EMT). This document identifies the minimum qualifications, expectations, competencies and tasks expected of the EMT.

QUALIFICATIONS FOR CERTIFICATION

To qualify for state certification, the applicant shall at a minimum:

1. Meet minimum state entry requirements and completion of all required documentation.
2. Meet requirements, such as attendance, grades, and all clinical and field patient contacts.
3. Successfully complete all certification examinations.
4. Have a valid verification of skill form signed.

COMPETENCIES

The EMT must demonstrate competency in handling emergencies utilizing basic life support equipment in accordance with the objectives in the National Highway Traffic Safety Administration EMS Education Standards for EMT and other objectives identified by the Department, to include having the ability to:

- Verbally communicate in person, via telephone, telecommunications and other electronic devices using the English language.
- Hear and interpret spoken information from co-workers, patients, physicians and dispatchers and sounds common to the emergency scene.
- Lift, carry and balance a minimum of 125 pounds equally distributed (250 pounds with assistance), a height of 33 inches, a distance of 10 feet.
- Read and comprehend written materials under stressful conditions.
- Verbally interview patient, family members, bystanders and hears and interprets their responses.
- Document physically in writing all relevant information in prescribed format.
- Demonstrate manual dexterity and fine motor skills, with ability to perform all tasks related to quality patient care.
- Bend, stoop, crawl and walk on uneven surfaces.

EMS Registry v10.1.0

Scroll down, read, and at the end check the acknowledge box. Screen will refresh once select, scroll down again.

I have read, understand and acknowledge the aforesaid memorandum of agreement and assumption of risk agreement. I also have read, understand and acknowledge the Functional Position Description. ☒

Please note in blue about Accommodations, and select “Continue to EMS Application”

If an accommodation is required, I understand that I must complete the accommodation section on the application to be sent to the Bureau of Emergency Medical Services for consideration.

Continue to EMS Application

EMS Registry v10.1.0

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Screen will refresh:

The screenshot shows the 'Applicant Data' tab of the EMS Registration Application form. The form includes fields for Name (First, Last, and Suffix), Address (Street, City, State, and ZIP), County of Residence, Phone Numbers (Primary and Secondary), and Email Address. There are checkboxes for 'do not want to receive any email regarding EMS Educational Opportunities' and 'do not want to receive any email regarding important notices that may affect the EMS system'. A 'Date Of Birth' field is present, along with a checkbox for 'In lieu of social security number, I am providing a PA Drivers license or PennDOT photo ID number that was obtained using a social security number'. A 'Social Security Number' field is also shown. Below these are dropdown menus for Gender, Race, Education, and Where Did you live when you were born. A 'Criminal History/Disciplinary Actions' section is at the bottom, with a note about previous convictions or disciplinary actions. The form is titled 'Applicant Data' and has tabs for 'General Information', 'EMS Application/CPR', 'Education', 'FBI Background', and 'Release and Consent'.

Complete all associated tabs:

Tabs:

- General Information
- EMS Application/CPR (Skip unless applicable to you, it shouldn't be)
- Education (See below)
- FBI Background
- Release and Consent

General Information Tab

Pretty straight forward, however if you select "Date of Birth" in lieu of Social Security Number, this will create a significant delay in your application, and will result in the Bureau making final approval, and they typically screw it up!

Date Of Birth:

☐ In lieu of social security number, I am providing a PA Drivers license or PennDOT photo ID number that was obtained using a social security number.

Social Security Number:

Providing an inaccurate social security number may be considered fraudulent. This will delay the processing and could result in your application being

So, unless for some reason you don't want to use your social security Number, I would recommend using it instead of Driver's License

EMS Application Tab

- Skip unless applicable to you, it shouldn't be

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Education Tab

Go to “Current Certification Class Search”

Current Certification Class Search:

No classes found.

Ed Institute Name:

Class Number:

Prior EMS Educational Institutes attended:

Use the posted EMT Class #: for the desired program, found on the PSTC EMT Website. DO NOT enter the dashes. Select search, and then “Request Enrollment”

Education Institute Name	
Westmoreland County Community College	Request Enrollment



Screen will refresh to the indicated class, then proceed to the next tab.

FBI Background Tab

If you haven’t completed and received your FBI Background check, well you just went this far for nothing. In which case, just close out the website, and return when completed.

However, if you do have your background check completed and have received it. Scan it in, save as a PDF, or take a picture of it and convert to a PDF. You can try an image, sometimes it works, but often the file is too big.

Select “Choose File” , locate the file, select it, select “Open” – let it upload it, and then select “Add”

Release and Consent Tab

Select the two check boxes, complete #4 if applicable (usually not) and select “Submit”

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