

WESTMORELAND COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
April 23, 2025

MINUTES

The Board of Trustees of Westmoreland County Community College held a scheduled Board meeting on Wednesday, April 23, 2025 at the Murrys ville Education Center, Export, PA and also via video conference. Attendance was taken following the Pledge of Allegiance. With a quorum present, Bridget Johnston, Chair called the meeting to order at 5:30 pm.

Present:

Tyler Baum
Julie Benson
Tom Ceraso
Ashley Frederick
Dr. William Kerr
Shujuane Martin
Charles Nevins
Jim Smith
Ben Steinmeyer
John Wright

Absent:

Christina Gongaware
Leia Kupris
Jess Stairs
Doug Weimer

Also, Present:

Dr. David Devier, Interim President
Daniel B. Pagliari, Solicitor
Cynthia Sexton Proctor, Interim VP/Academic Affairs
Dr. Anthony Underwood, VP/Enrollment Management
Janet Corrinne-Harvey, Executive Director/Marketing & Communications
Kimberly R. Robertson, Executive Director/Human Resources
Rocky Kremer, Executive Director/Information Technology
Megan Sheesley, Executive Director/Educational Foundation
Suzanne Barron, Recording Secretary
Faculty: Dr. Brian Dunst
Staff: Tameka King Buchak
Students: Takyong Lee, Lacey Cline, Maliq Buchak

Approval of Minutes

Upon a motion duly made and seconded, the minutes of the March 26, 2025 Board meeting were approved as presented.

Comments from the Public

Tameka King-Buchak, Center Director/Murrysville – Ms. Buchak shared the history of the Murrysville Education Center. She shared updates on improvements made at the Center over the years and outlined all the services that the Center provides to students and the community. She also highlighted the EMT program and how the Center has benefited from the additional classes and traffic.

Takyong Lee, Student – Mr. Lee is in the Nursing program and attended the board meeting on his 19th wedding anniversary. He brought his wife to the meeting. His future plans are to become an RN. He noted that he likes the Murrysville Center and Westmoreland County Community College.

Lacey Cline, Student – Ms. Cline is also in the Nursing program and plans to pursue a bachelor's degree eventually. She noted that she loves her instructors and is very happy attending her classes at Murrysville.

Maliq Buchak, Student – Mr. Buchak started attending Westmoreland County Community College as a freshman in high school through the College In the High School program. Mr. Buchak is also in the Nursing program at Westmoreland. He shared with the Board that he likes the faculty and his classes. He suggested that maybe the college could invest in some new lab equipment.

Old BusinessNew BusinessFinance Committee

Upon a motion duly made by Shujuane Martin, seconded by John Wright, and unanimously carried by voice vote, it was: (56.79)

MOVED: That the following purchase of athletic uniforms, branded apparel, athletic equipment, and accessories is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
BSN Sports Dallas, TX	Athletic uniforms, branded apparel, athletic equipment, and accessories	As per exclusive supplier agreement and pricing sheet	1044

Facilities Committee

Upon a motion duly made by Charles Nevins, seconded by Ben Steinmeyer, and unanimously carried by voice vote, it was: (56.80)

MOVED: That the following chemistry labs remodel and construction is hereby approved by the Board of Trustees.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>RFP</u>
Tedco Construction Corp Carnegie, PA	General Construction	\$1,775,000.00 Base Construction	1019
		\$2,061,165.00 With Alternates and Contingency	

Upon a motion duly made by Tyler Baum, seconded by Ashley Frederick, and unanimously carried by voice vote, it was: (56.81)

MOVED: That a gas supply service contract with Snyder Brothers, Inc. for the Youngwood, Public Safety Training Center, Murrysville, Latrobe, and New Kensington locations for the term May 1, 2025 through April 30, 2027 is hereby ratified by the Board of Trustees.

Educational Affairs Committee

Upon a motion duly made by Dr. Kerr, seconded by Julie Benson, and unanimously carried by voice vote, it was: (56.82)

MOVED: That the revisions to the Academic Honors Policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Ashley Frederick, seconded by Ben Steinmeyer, and unanimously carried by voice vote, it was: (56.83)

MOVED: That a new policy, Awarding of Posthumous Degrees Policy is hereby approved by the Board of Trustees.

Upon a motion duly made by John Wright, seconded by Dr. Kerr, and unanimously carried by voice vote, it was: (56.84)

MOVED: That the revisions to the Admissions Policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Tyler Baum, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (56.85)

MOVED: That the revisions to the Graduation Honors Policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Julie Benson, seconded by Tom Ceraso, and unanimously carried by voice vote, it was: (56.86)

MOVED: That the revisions to the Anti-Hazing Policy are hereby approved by the Board of Trustees.

Personnel Committee

Upon a motion duly made by John Wright, seconded by Tom Ceraso, and unanimously carried by voice vote, it was: (56.87)

MOVED: That the Administration Wage increases for Fiscal Year 2025-26 are hereby approved by the Board of Trustees.

Upon a motion duly made by Julie Benson, seconded by Dr. Kerr, and unanimously carried by voice vote, it was: (56.88)

MOVED: That the revisions to the Recruitment and Hiring Policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Charles Nevin, seconded by Shujuane Martin, and unanimously carried by voice vote, it was: (56.89)

MOVED: That the revisions to the Virtual Meeting Conduct Policy are hereby approved by the Board of Trustees.

Upon a motion duly made by Tom Ceraso, seconded by John Wright, and unanimously carried by voice vote, it was: (56.90)

MOVED: That the Holidays Policy is hereby approved by the Board of Trustees.

Chair's Report

Bridget Johnston, Chair appointed the following board members to serve on the Nominating Committee:

Shujuane Martin
Julie Benson
Ben Steinmeyer

Bridget instructed the committee to present at the May 28, 2025 Board of Trustees meeting a slate of officers for fiscal year 2025-26. The election of officers will take place at the June 25, 2025 board meeting.

Adjournment

There being no further business, upon a motion duly made by John Wright, seconded by Tyler Baum, and unanimously carried by voice vote, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Tom Ceraso
Secretary



Suzanne Barron
Recording Secretary